

Hudson Valley RW HIV CARE Network

Care Coordination Committee Meeting

January 6th, 2009 10am-12noon
40 Saw Mill River Road, Hawthorne
280 Broadway, 4th Floor, Newburgh

Present: (Hawthorne) Veronica Jones, Ryan Nathan, Deobrah Max, Peter Saetta, Trevor Payne, Cassandra Senat, Joseph Juste, Lorraine Anglin, Gerald Yarn, and Danielle Ahmed.
(Newburgh) Jacqueline Kennedy, Carolyn Saldana, Andrew Lehto, Marilyn Morales, Kristin Fountain, Anne McAllister, Kim Youchah.

Network Staff: Barbara Bennet and Michelle Amatulle

Overview

Meeting participants received the agenda, a copy of the minutes, the internet-based provider survey from SurveyMonkey, the Care Coordination portion of work plan for 2009, an evaluation form, and a flyer for a peer coordinator position.

Provider Survey Update

The purpose of the survey is to amass information about the population currently served by medical providers in the Hudson Valley region. Additionally, the Committee would like to identify gaps in services and to define strategies to address the services needs. Thus far, attempts to gather these data through email and phone calls was ineffective.

Survey Monkey is an online service which we think will alleviate many of issues. The provider survey – constructed with input from this committee - is uploaded and an email link forwarded to potential responders. Some questions may overlap. Everyone at today's meeting will receive and invite to complete the survey during this Beta testing step.

Action Item 1: Barbara will send an email invite to committee members. Once the surveys are done we can compare it to the state statistics and the service delivery plan. We would like to send it out by the end of January to everyone else outside the committee.

Trainings Update

Albany Medical Center and Columbia HIV Training Project will deliver two trainings – “HIV and HCV” and “Strategies to engage Mentally Ill and Substance Using populations.” The Committee agreed to have four (4) separate sessions, two (2) in the upper county region and two(2) in the lower county region. We will get finalized dates by the end of January through Carolyn Saldana.

Faith Based Initiative

Carolyn connected with the AIDS Institute and received a video, “Voices of Faith” which is over an hour long. We may have separate events, one in lower Hudson and one in Mid-Hudson for convenience. There are several individuals, whom the committee would like to get involved. This list includes:

- Rev. McAlister from Newburgh
- Rev. Peggy Howland from Mount Vernon area
- Rev. Sheppard
- John Thomason from Monticello
- Members of the Dutchess County Planning Council and Rev. Jesse Bottoms

Action Item 2: Veronica Jones indicated she will contact a pastor who might be interested in participation.

The target date for the Faith based Breakfasts/Seminars is Fall 2009 to coincide with goals for the CFA work plan.

Members of the Committee, Cassandra Senat and Carolyn Saldana volunteered to watch the DVD and report back about its content.

DSS Forums

In recent meetings the Committee discussed conducting forums with Social Services Departments for each county, and perhaps conducting two in Westchester. It was agreed to start planning this event in March, and the goal is to conduct one forum per year in each county

Topics of interest:

- What are the different levels of food stamp allotment that people can get if you're disabled?
- What is the income level if you're on disability where your Medicaid would shut off?
- Medicaid eligibility (Orange County)
- Identification issues
- People unable to work because of their health
- How to access rent enhancement if you're on public assistance
- Medicaid Spenddown (details are needed)

The Network staff will contact County Commissioners to get "buy in" for our forums, as well as contact front line staff and supervisors in creating and conducting the seminars.

It was suggested to contact the Tri-county Part A Housing Committee for a starting place in Westchester, and Legal Services of the Hudson Valley might be helpful through out the Seven (7) counties. This Committee may want to partner with the other Network committees. The issue of Medicaid changes was brought up. It went into effect on December 1st. Perhaps a seminar on Medicaid and Managed Care can supplement the work plan after we observe the changes to New York City.

Work Plan 2009

The Continuation of Funding Application, CFA, is due January 25 2009 to the AIDS Institute. The Committee needs to outline goals for the 2009-2010 contract year. Please see the attached table for the Committee's 2009-2010 goals. We are only required to complete four objectives. However, we are not limited in setting goals. Goals for 2009-2010 include:

- A training on Engaging Mentally and Substance Users into HIV Care
- Conducting DSS forums throughout the Seven (7) County region
- Conducting regional seminars with Faith based leaders
- Collecting analyzing data, and writing the 2010 Service Delivery Plan

The service delivery plan is a priority, and we will begin data collection with Survey Monkey as soon as possible. The goal is to expand the internet survey to collect data with consumers as a component of the Service Delivery Plan. As data becomes available, portions of the CCC meeting will be devoted to looking at the data, and it will be ongoing process for 2009. The final report will be out by the end of the year. A suggestion was made that the data analysis can be broken down by each segment and analyzed quarterly. The last quarter of the contract year should be recommendations based on all the data we collected but we look at things as we go along monthly, then quarterly, then the end of the year. The committee members will be the first test group.

Private Practice Contacts

This ties in with the service delivery plan and the provider survey updates. We asked for members to identify contacts for Private Practice Physician in the Hudson Valley. An email was

sent out to everyone with a spreadsheet to fill out. We got a few responses so we want to encourage people to respond. **Action Item 4:** Network staff will follow up with non-responders.

Committee Recruitment

As we've gotten the new people to the table, we have lost some of the old people. **Action Item 5:** The Network staff will place reminder phone calls before the meetings. Committee members are urged to continue to reach out to other organizations which are not represented on the Network and to invite clients to attend the CCC meetings. **Action Item 6:** Carolyn will follow up with Jane Elven of Planned Parenthood Mid Hudson.

A discussion developed about inviting pharmaceutical reps for the General Network meeting as part of the business sector of the continuum. We will try to make it as convenient as possible as far as the location for the next meeting February 27th. Let us know your ideas. We had new recruits of PLWH/A. who are not here today, will follow up.

Announcements

We passed out training brochures from NDRI (National Development & Research Institutes, Inc.). The flyer for the peer coordinator position can be taken back to their agencies to let us know who might interested and we will be circulating that more in the next two weeks. The Network received a \$750 donation from the Janice Burns Foundation courtesy of Doug Capasso formerly of Hudson River Health Care, for a Legislation Education Day. The event is being coordinated with Consumer Involvement and Policy Advocacy. Any member of Care Coordination is welcomed to participate.

Participants were asked to complete a Quality Assurance /Quality Improvement survey for Network development.

Next meetings will be **February 3rd**, **March 3rd**, or the first Tuesday of the month.

Meeting Adjourned.

Respectfully Submitted,
Michelle Amatulle