

# Hudson Valley RW HIV CARE Network

**Care Coordination Committee Meeting**  
40 Saw Mill River Rd. Hawthorne, NY 10532  
280 Broadway, 4th Floor Newburgh, NY 12550  
February 3, 2009 10am-12noon

## **Present:**

(Hawthorne) Trevor Payne (co-chair), Diane Anderson, Lorraine Anglin, Danielle Bodnar, Latoya Butler, Rev. Peggy Howland, Veronica Jones, Julie Lehane, Andrew Lehto., Deborah Max, Cassandra Senat, Ricardo Sheppard, Karin Timour, Gerald Yarn.

(Newburgh) Carolyn Saldana (co-chair), Saqib Altaf, Emily Boardman Ronald Colbert, Catherine Emestica, Kristin Fountain, Bill Gallagher, Marilyn Morales, Tracy Moran, Nicole Petit, Joanne Schmitt.

**Network Staff:** Barbara Bennet and Michelle Amatulle

## **Overview**

- Meeting participants received an LTI power point presentation, an agenda, a copy of the minutes, a draft letter to the faith based community, the Work Plan 2009, private practice contacts spreadsheet, Quality Improvement/Quality Assurance handout, a NY State dental survey and an evaluation. The minutes were approved by Trevor and seconded by Deborah.

## **Leadership Training Institute Presentation**

- John Hatchett and Petra Berrios from Cicatelli Associates and the Leadership Training Institute gave a power point presentation on what they do, who they serve and the upcoming trainings which will be conducted at ARCS. The trainings will be centered around Self-Management.

## **Trainings Update**

- There are no firm dates as of right now. This will be deferred to next month's meeting.

## **Faith Based Initiative**

- Copies were made of the DVD "Voices of Faith" and were given to a few committee members to view and give their feedback.
- **Action Item 1:** Peggy Howland offered to view it as well and give her feedback.
- It was mentioned that there should be a goal about what we are hoping to accomplish and have more of a focus. This item will be kept on the agenda. Carol Tyrell, Faith-based Coordinator from the AIDS Institute, is willing to meet with the Committee to help with the task of organizing the next steps toward the panel discussion.
- The draft letter that was written by Veronica Jones and Ryan Nathan to faith communities was studied and critiqued. It was noted that the following changes be made:
- **Action Item 2:** Network staff will make follow up calls after the letter is sent. It was suggested that we construct a spreadsheet for pastors/faith communities just like the Infectious Disease Doctors spreadsheet and bring it back to the next meeting.
- **Action Item 3:** Michelle will make up the spreadsheet, send suggestions.

## **Provider Survey Update**

- This will be deferred till March. It is an ongoing item.

## **DSS Forums**

- County commissioners were to be contacted but a list of the contacts is needed.

- **Action Item 4:** Barbara will email some people to get contacts. Trevor spoke to Danielle Ahmed and she has promised to get some information as well as potential speakers for the topics of interest.

#### **Work Plan 2009/CFA table**

- This is the final version which has been submitted to the AIDS Institute for the 2009 contract year.

#### **Private Practice Contacts**

- Two physicians were added.
- **Action Item 5:** Attendees should email Michelle if they have more suggestions for contacts.

#### **Announcements**

- The dental survey was given to attendees to bring back to their agencies and distribute to their clients. The data needs to be in by mid-March.
- The Legislative Education Day is being changed from March 10<sup>th</sup> to February 24<sup>th</sup> to coincide with the other Networks across the state and NYAC (NY AIDS Coalition).
- **Action Item 6:** Let us know if you're interested in getting involved. NYAC will make appointments based on the zip codes.
- Project Kiss is free dental care to HIV positive people without regard to where they live, income, or immigration status. It is based in the city but is available to clients wherever they live. The phone number to call is 212-523-4512
- Per Karen Timour, ADAP is not going to be cut, is still open for services, there is not a waiting list in New York.
- Carolyn suggested creating an excel spreadsheet for the calendar/contract year looking at the attendees that we have and of those that attended, how many completed the survey, how many were providers, how many were PLWHA, and percentage of responses to each of those questions on the survey. As a committee we can look at the data quarterly. **Action Item 7:** Michelle will create this spreadsheet.

#### **Evaluations**

- **Action Item 8:** It was asked of the committee to give the committee feedback on the QA/QI plan.
- **Next Meetings are March 3<sup>rd</sup> and April 7<sup>th</sup>.**

Meeting Adjourned.

Respectfully Submitted,

Michelle Amatulle  
Program Assistant

